

CITY OF FAIRFIELD BAY

Council Meeting - City Office Complex- 7:00 P.M.

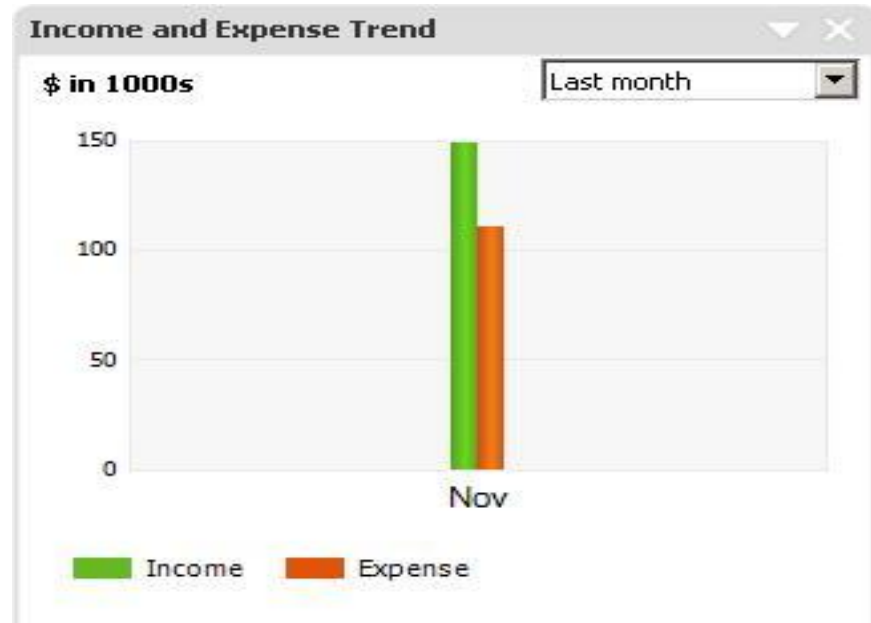
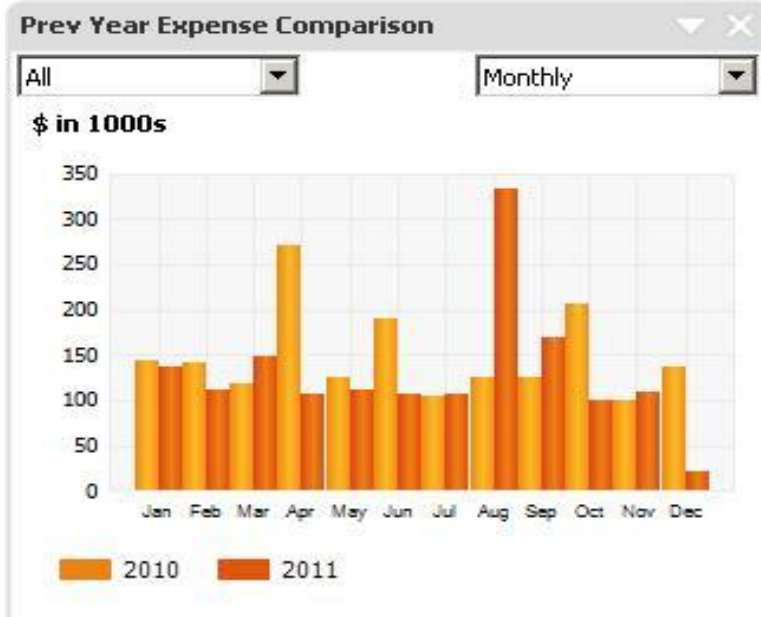
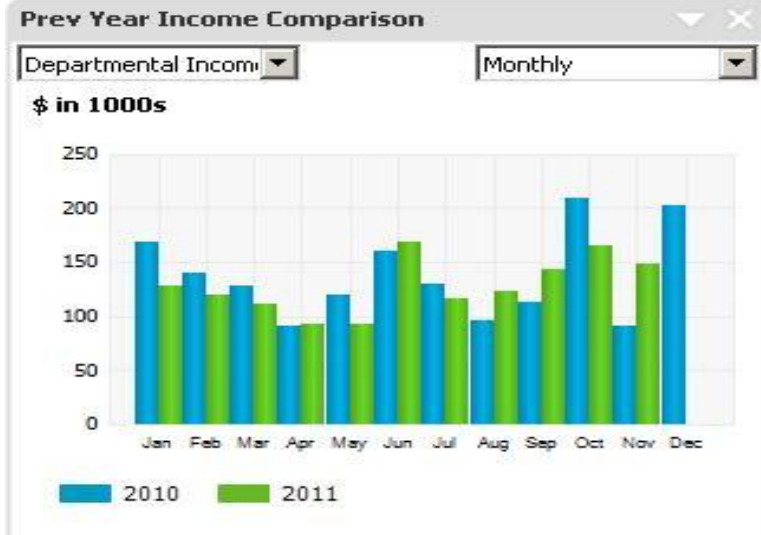
December 12, 2011

Agenda

- Call to Order:
- Prayer
- Pledge of Allegiance
- Roll Call
- Kellenberg-Cuatt recognition awards
- Approved Minutes:
- Financial Report:
- Correspondence:
- Reports:
 - Police
 - Fire
 - Rescue
 - Animal Shelter
 - Public Works
 - Emergency Management
 - Planning and Zoning
 - Senior Center
 - City Campground & Park
 - Community Education Center
 - Economic Development
 - A&P Commission
 - Building Official
- Unfinished Business
 - Grants in progress
 - FEMA damage repair
- New Business
- Announcements:
 - Mayor's Report
- Audience Questions and Comments

Treasurer's Report

- We should end the year pretty well, considering the extra expense from LOPFI and the decline in VBC Sales & Use Tax.
- VBC property Tax should meet budget.



Reconciliation's November, 2011

Account Balances	Previous	Cleared	Ending
General	116,002.41	133,318.58	106,252.23
General CMT	173,718.89	173,743.45	173,743.45
Emergency Relief	2,094.27	2,094.27	2,094.27
DPS CMT	1,034.35	1,034.50	1,034.50
Rescue	71,872.61	73,398.24	70,608.23
Rescue CMT	133,154.21	133,173.19	133,173.19
AEDC	1.00	1.00	1.00

Reconciliation's November, 2011

Account Balances	Previous	Cleared	Ending
Street	132,139.66	153,071.19	143,522.52
Street-CMT	18,571.90	18,574.55	18,574.55
Fire Department	27,878.46	31,583.08	29,961.46
Fire CMT	10,035.86	10,037.29	10,037.29

Police Dept / Status

- Accomplishments
 - Fewer # calls / 148 2010- 219
 - Continuing to concentrate on House/Watch
 - Early Bow Hunt Complete / final count 255
 - Camera System installed and in use
 - Full Compliment of Vehicles-Silverado in shop
- Plans
 - Working on New Vehicle
- Issues
 - ELECTRIC VEHICLE ????????

DEPT. OF PUBLIC SAFETY FOR NOVEMBER, 2011

- Dept. of Public Safety

Number of Calls	148
Arrests	3
Citations	9
911 Calls	571
Fuel	290
Miles	4176
ACO	23

Dispatch Status

- Accomplishments
 - We had **577** 911 calls.
 - Participated in the Clinton's Veterans' Parade on Nov 12th
 - Received approval on the grant to purchase the patrol car.
- Plans
 - Had to cancel the Damascus parade
 - Working on our police/dispatch Christmas Party on Dec. 17th
 - EMD Training/Classes are scheduled for January 2012
 - Scheduled a meeting about retirement for civilian employees on Dec. 9th.
- Issues
 - Wire trough started leaking again. I am working on a solution to fix that problem as well as the leaks in the offices. We are also going to re-seal the trough with more sealant.

FAIRFIELD BAY EMS

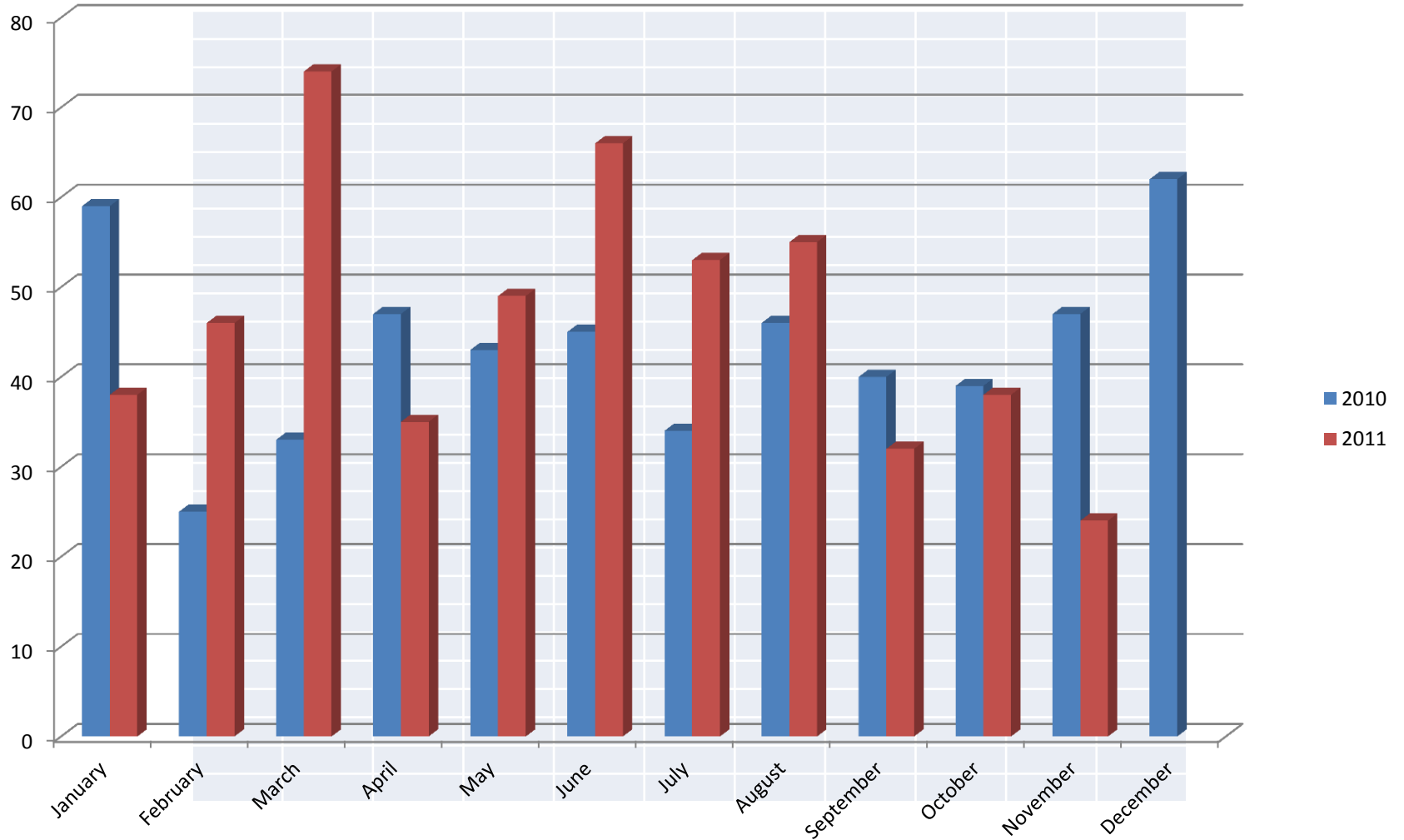
- Accomplishments
 - Very Light month – only 24 runs.
 - Continuing education on “Ambulance Operation”.
 - Started the Training for two new Second Medical Team Members.
 - Attended the November Trauma Committee Meeting.
- Plans
 - Conduct continuing education on the revised Trauma Triage and Transport Protocols.
 - Get approval for the FFB EMS local protocol for Trauma Transport.
 - Complete most of the construction of the second floor lounge area.
 - Finish the training for the new Second Medical team members.
 - EMS team Christmas party on December 12.
- Issues
 - Recruit another Second Medical team member and three Drivers.

Monthly Run Recap

November, 2011

Description	November		YTD
Emergency Runs	16		407
Non - Emergency Runs	8		103
Total Runs	24		510
Both Ambulances Dispatched	1		35
Assist to ALS	0		7
Assist from ALS	0		11
Average Response Time (minutes)	8.4		6.8
To OHMC	13		313
To Baptist Heber	0		21
To Other Hospitals	2		11

YEAR-TO-YEAR COMPARSION



Fire Department Status

- **Accomplishments**

- We had **1** call for November
- Held elections for Treasurer, Secretary and four council members
- Collected 170 toys for Toys for Tots
- Participated in Counties Veterans Day Parade

- **Plans**

- Deliver Toys for Tots to Little Rock
- Planning awards banquet for January
- Prepare equipment and personnel for inclement weather
- Radio Class for firefighters

- **Issues**

- Replace old radios and pagers for mandatory narrow banding

FIRE DEPARTMENT FOR October, 2011

- Fire Calls 1
- Traffic Calls 0
- Search/Rescue 0

November 2011 - Shelter Totals

Received ACO Canine	7
Received ACO Feline	5
Received Non-ACO Canine	2
Received Non-ACO Feline	5
Adopted Canine	4
Adopted Feline	7
PetSmart Feline	1
Rescue Group Canine	3
Euthanasia Canine	0
Euthanasia Feline	0
Claimed Canine	1
Claimed Feline	0
Died Canine	0
Died Feline	0
Totals at Shelter	
Canine	14
Feline	13

Public Works

- Accomplishments
 - Lynn Creek Crossing project (raise road 7 feet)
 - Received estimate from Garver Engineering- Cost came in at \$630,000 with an additional \$95,000 for engineering support if needed- Total \$725,000
 - This compares to a previous estimate that was \$1.03M
 - Prepared a Letter of Intent (LOI) for a grant from Arkansas Department of Emergency Management (ADEM). White River Planning and Development District approved the LOI and recommended submittal.
 - County Judge reviewed and signed.
 - Received notification from ADEM that funding was currently not available but that we would be considered when it did. The bad news- the max grant they offer for this type project is \$75,000. Means we still have to beat the bushes for money.
- Plans
 - Road Striping is still not done. Temperature has to be 47-50 degrees for proper adherence. We are next up, but finding suitable days difficult.
- Issues
 - Lots of folks would like their roads repaved. Harold and Steve will drive the roads after winter and make recommendations to Public Works. We will not be able to satisfy all of your constituents

Emergency Management

- Will review emergency management planning for the Senior Center to encompass availability of the generator.

Planning and Zoning

Next scheduled meeting is January 26, 2012

City Campground and Parks Status

- Accomplishments
 - The campgrounds have been winterized. We do not want to experience expensive pipe repairs again.
 - Lake levels have risen significantly. The road around the beach and launch area is completely submerged again.
- Plans
 - Jimmie Foster is planning to relocate from Golden Pond to one of the spots at the entrance to the marina/campgrounds. Will give us a presence year round.
 - Will try to put together a new Campground and Parks team and hold a meeting this month. We need to get ready for new operations processes planned for next year.
- Issues
 - Water level has kept Petit Jean from being able to install new light to illuminate dock area.
 - We plan to replace water heaters next Spring

Community Education Center

- ***Accomplishments***

- Over 125 students have now registered, paid, and most have completed their ASU classes.
- Brochure and Winter II Class schedules have been produced (furnished to Council Members);
- Winter II Classes will complete this week with all fees deposited to the City.
- Holiday Open House with a silent auction was held on December 3. Approximately \$600 was raised for the Center by the auction.

Community Education Center

- The GED Program is set up in Suite 2A, and now has seven (7) students tutored 3 days a week;
- Allowed timeshare visitors to audit classes with the fees sent to the City;
- Cooking classes have been held with Tim Janssen and appeared to be a hit with \$20 per student per session going to the Center – 13 in the first; 16 in the second.

Community Education Center

- ***Plans***

- Complete staffing for new classes, i.e. computer, horticulture, piano lessons, and more;
- New classes beginning January 9, 2012.
- Special Fundraiser “Denim and Diamonds” to be held on May 4 in the Indian Hills Country Club.



Economic Development

- Accomplishments
 - Conference Center/Hotel
 - No definitive word from David Barron.
 - Chuck Davis, US SBA has additional hotel prospects to bring in.
 - Van Buren Economic Development strategic planning held a meeting on November 4th.
Formulating plans.
- Plans
 - Hotel follow ups as required
 - Initiate roof repairs- \$20K available. Would like to waterproof before winter sets in.

A & P Commission

- Reviewed Go Green and Get Green program with Community Club Board. They are supportive as long as the paybacks are real
- We will support the Community Club with their new marketing thrust as requested
- Income from increased short term lodging would allow us to do more in this area

DEPARTMENT OF BUILDING SAFETY

- ACCOMPLISHMENTS:
 - Three new home permits have been issued for 2011.
 - Waiting on three sets of prints for new homes. Looks like it will be the first of next year before those are permitted.
 - Campground guard shack has been moved to top of hill at main entrance.
- PLANS:
 - Working on an Existing Building Certification.
 - Removing the two existing hot water tanks from bathrooms at campground. One new tank will be installed in the spring.
- ISSUES:
 - Starting January 1st, the state has changed the requirements on contractors needing to have a contractors license.

UNFINISHED BUSINESS

Grants in Progress

- Fire protective gear and radio grant submitted- Lou Workman coordinating
- Wildlife Observation Trail grant submitted (Ed Leamon Park)- Rawlins Collerain coordinating
- JAG Grant 1- Video equipment for police car- completed. Equipment installed and operational.
- JAG Grant 2- Police car grant request submitted and **approved** on December 2nd for full request amount of \$28,567.
- Courtesy Dock- Work is done and we have received the final payment.
- Greif Grant for conference center- \$20K received. Waiting to expend funds. Must be spent on roofing and/or mold removal
- County level
 - Lynn Creek improvement quote updates received and LOI sent to ADEM. Still need to find additional funding sources.
 - County wide radio upgrade request in for all fire departments

FEMA damage repair

December 12, 2011

- Total FEMA projects at \$10,655.91-
 - 75% FEMA \$7,991.93- Received
 - 12.5% ADEM \$1,331.99
 - 12.5% City \$1,331.99
- Vegetative debris removal- \$3,135.92
 - Cleanup has been completed
 - Wood has been chipped for camper use
- 911 center repair- \$1,677.08
 - Repeater system restoration
 - Raceway repair and seal
 - We thought this was fixed, but leaking occurred during last heavy rainfall
- Electrical repairs- \$3,374.95
 - Work has been completed.
- Repair/replace picnic tables and rework gravel pads- \$2,467.96
 - Picnic tables completed
 - Gravel pad rework yet to be accomplished

NEW BUSINESS

Go Green & Get Green\$\$\$\$\$

New initiative to encourage citizens and students to help save money by going green

- Environment has always been important to residents
- City experienced significant savings by going paperless in 2011
- There are many more opportunities out there
- Awards would be given on initiatives that payback within one year- up to \$500
- Plan to ask participation from local schools as well as citizens
- Will publicize via newspaper, KFFB Community Service announcements, cable TV, and local clubs
- Three member panel will evaluate ideas and make award recommendations
 - Cash awards
 - Honorable mentions will receive public service awards. For example, a safety check by firemen to include replacing fire alarm batteries, carbon monoxide testers, etc.

Go Green & Get Green\$\$\$\$

- Where do we go from here?
 - City has put funds in the budget (expense and offsetting savings)
 - Program will be easier for our community to understand if we execute the program jointly with the Community Club
 - We will both have to provide enough information for idea evaluation
- This program was presented to the Community Club Board on December 6th. They were in unanimous agreement with the proviso that we ensured the dollar savings were real

Mayor's Report

- Town Hall meeting- The preparation for the meeting was a good exercise for us. I hope it was informative to the audience. We can be a whole lot stronger and accomplish a whole lot more as a team. It is definitely more fun to spend energy building each other up instead of tearing each other down. I hope the positive spirit can continue to grow in our community. It starts with us.