

CITY OF FAIRFIELD BAY

Council Meeting - City Office Complex- 7:00 P.M.

July 11, 2011

Agenda

- **Call to Order:**
- **Prayer**
- **Pledge of Allegiance**
- **Roll Call**
- **Approved Minutes:**
- **Special Announcement-**
 - **ASU- Heber Springs, Fairfield Bay Community Education Center Memorandum of Understanding Resolution**
- **Financial Report:**
- **Correspondence:**
- **Reports:**
 - **Police**
 - **Fire**
 - **Rescue**
 - **Animal Shelter**
 - **Public Works**
 - **Emergency Management**
 - **Planning and Zoning**
 - **Senior Center**
 - **City Campground & Park**
 - **Economic Development**
 - **A&P Commission**
 - **Building Official**
- **Unfinished Business**
- **New Business**
 - **2011 budget amendment ordinance**
 - **Conference Center**
 - **Community Education Center**
 - **Rescue Squad**
 - **Recycle Center Grant**
- **Announcements:**
 - **Mayor's Report**
 - **Audience Questions and Comments**

CITY OF FAIRFIELD BAY

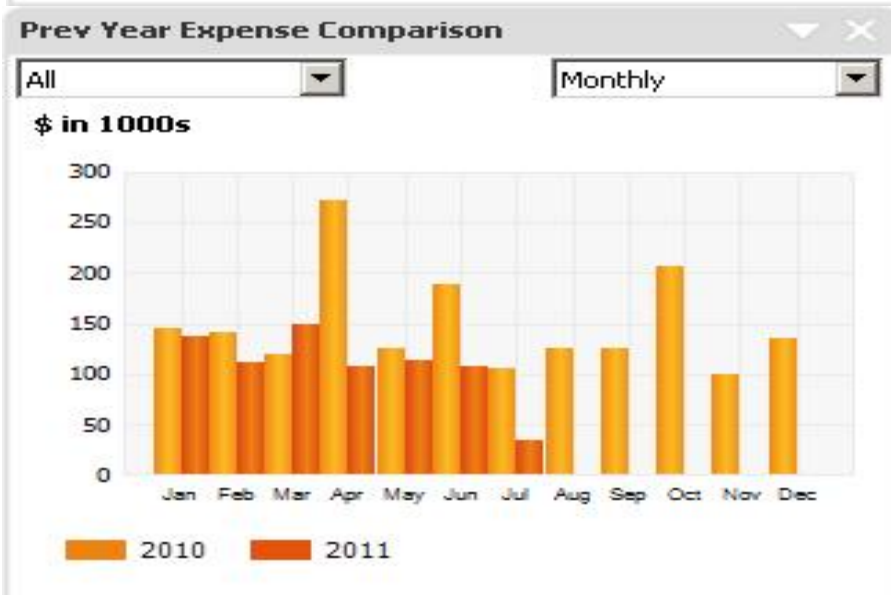
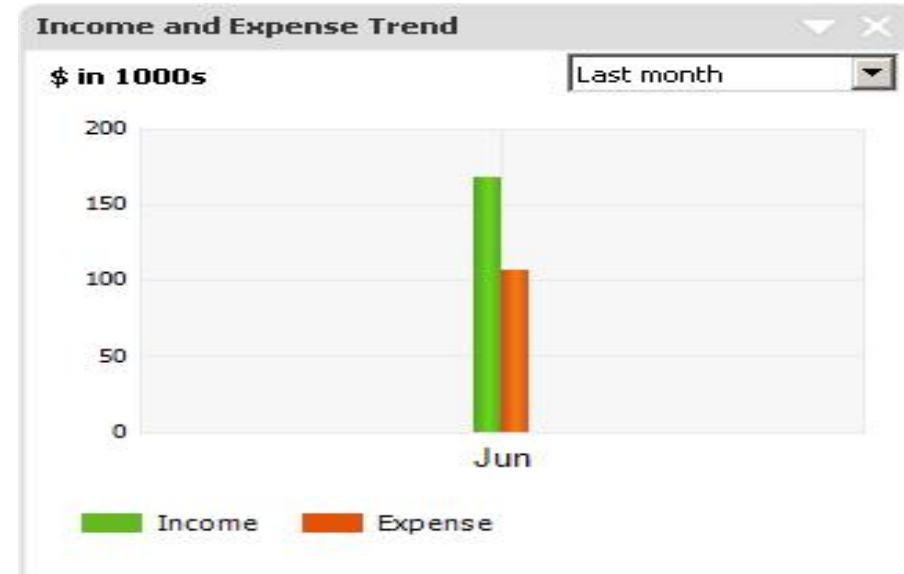
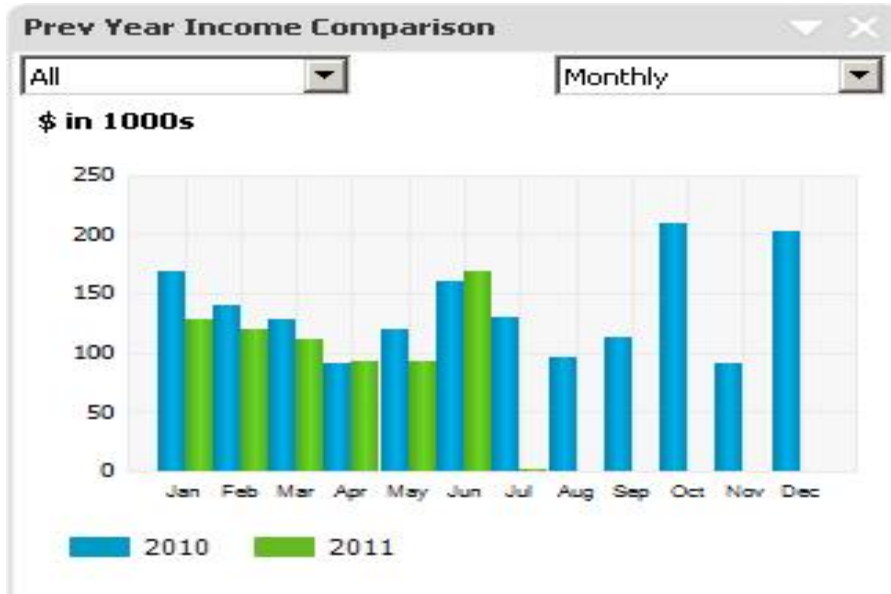
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Treasurer's Report



- Income exceeded expense due to increase of revenue in dedicated accounts.
- Expenses were lower than last year due to spending cuts.
- Last year in June we paid for the Beaver Road Project.

RECONCILIATION

MONTH: JUNE YEAR: 2011

- Accounts: Previous Cleared Ending
Balances Balances Balances

~~~~~

|            |            |            |            |
|------------|------------|------------|------------|
| MASTER     | 83,756.93  | 106,227.62 | 68,754.82  |
| Gen CMT    | 173,561.17 | 173,604.91 | 173,604.91 |
| ER Fund    | 2,094.27   | 2,094.27   | 2,094.27   |
| DPS CMT    | 1,033.14   | 1,033.67   | 1,033.67   |
| Rescue     | 46,773.37  | 49,927.41  | 45,256.67  |
| Rescue CMT | 133,033.47 | 133,067.00 | 133,067.00 |

# RECONCILIATIONS (cond't)

Month: JUNE Year: 2011

| Accounts:  | Previous<br>Balances | Cleared<br>Balances | Ending<br>Balances |
|------------|----------------------|---------------------|--------------------|
| ~~~~~      |                      |                     |                    |
| Street     | 292,080.66           | 308.124.28          | 308,098.03         |
| Street CMT | 18,555.07            | 18,559.75           | 18,559.75          |
| Fire Dept. | 17,284.74            | 27,419.30           | 25,959.05          |
| Fire CMT   | 10,026.76            | 10,029.29           | 10,029.29          |

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# Correspondence

- Greening of Arkansas Grant Program
- 2011 Arkansas Shine Awards
- City Showcase Award

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# DEPARTMENT OF PUBLIC SAFETY

- Accomplishments
  - Typical June – averaged 9.8 calls per day
  - Completed two training sessions required by state
  - Assisted with golf tournament - \$500 donation
  - Swapped ACO vehicle due to mechanical-problem
  - Attended C.A.D. presentation
- Plans
  - Hosting Game & Fish for Hunters Orientation
  - Scheduled House move into Dave Creek Pkwy
- Issues
  - Building Security – in work

# DISPATCH

## ▶ Accomplishments

- We had *720* 911 calls.
- June 15<sup>th</sup>, we had a company (Computer Information Systems Inc) that gave a presentation on a Computer Aided Dispatch and records systems.
- Our water problem with the electrical trough in the dispatch room has been completed.

## ▶ Plans

- We will be starting our Emergency Medical Dispatch certification in July.
- July 11<sup>th</sup> we will be hosting a Level 1 terminal training class.
- We are still working on our “Public Awareness Program”.

## ▶ Issues

- None at this moment

# DEPARTMENT OF PUBLIC SAFETY

June, 2011

- **DEPARTMENT OF PUBLIC SAFETY COUNCIL MEETING MAY, 2011**

|                        |             |
|------------------------|-------------|
| <b>NUMBER OF CALLS</b> | <b>294</b>  |
| <b>ARRESTS</b>         | <b>6</b>    |
| <b>CITATIONS</b>       | <b>25</b>   |
| <b>911 CALLS</b>       | <b>720</b>  |
| <b>FUEL</b>            | <b>482</b>  |
| <b>MILES DRIVEN</b>    | <b>6234</b> |
| <b>ACO</b>             | <b>38</b>   |

# FIRE DEPARTMENT

- Accomplishments
  - Had 2 Fire Calls
  - Five personnel attended Fire Boat School
  - Participated in the Shirley Homecoming parade
  - Furnished materials to seal cable run in 911
  - Intercepted a person impersonating as a member of our dept.
  - Training officer attended class for pump operations
- Plans
  - Training at quarry when not in burn ban
  - Auto extrication class
  - Control burn city park
  - Participating in the 4<sup>th</sup> of July parade
- Issues
  - None at this time

# FIRE DEPARTMENT

JUNE, 2011

- FIRE CALLS 2
- TRAFFIC CALLS 0
- SEARCH/RESCUE 0

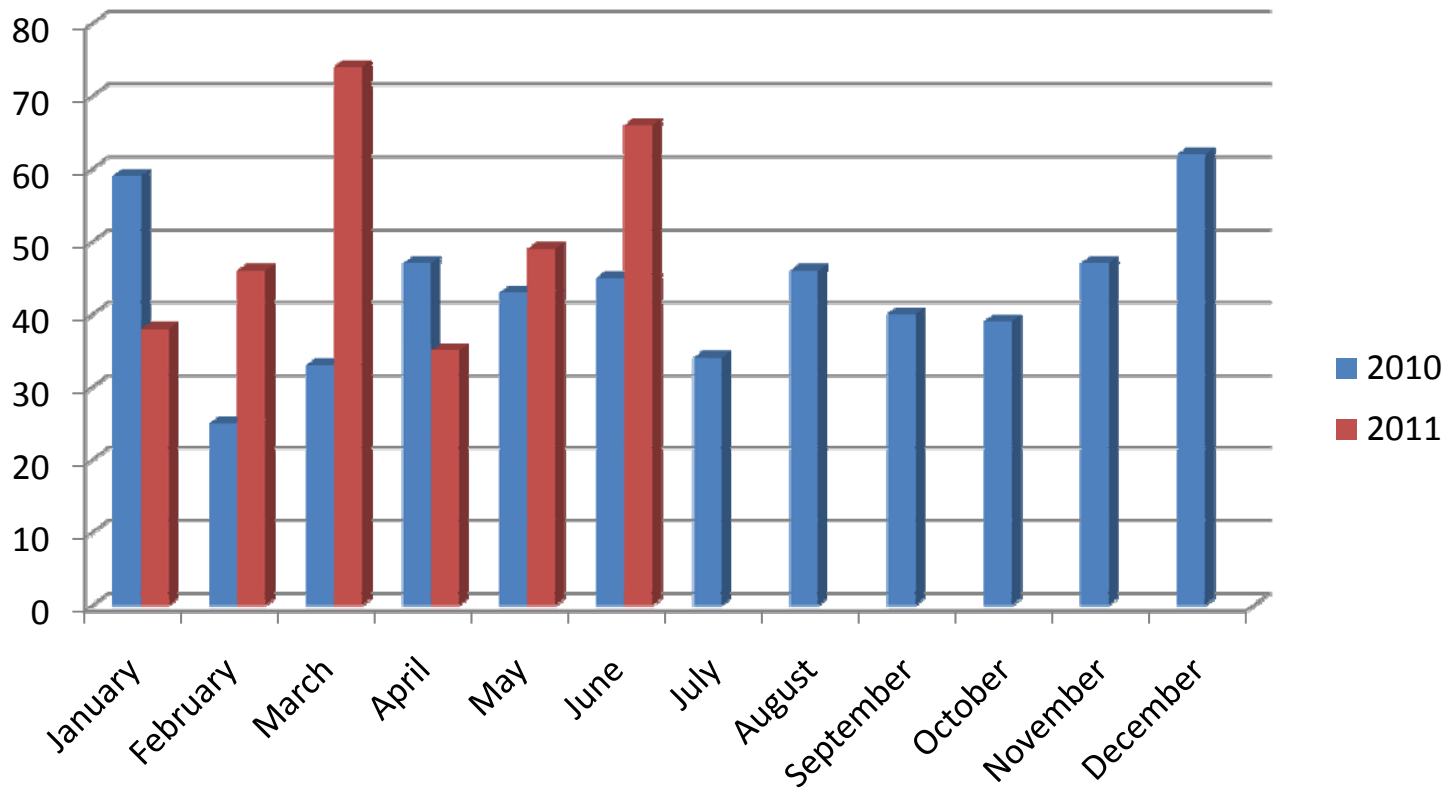
# FAIRFIELD BAY EMS

- Accomplishments
  - Conducted refresher training for care of patients with behavior issues
  - Completed the plans for the second floor lounge area
  - Received part of our 2010 – 2011 Trauma Grant
  - Updated the Patient Ambulance Transport Signature Form
  - Updated the Patient Privacy Notice Form
- Plans
  - Conduct a Community Education Event during the July 4<sup>th</sup> weekend events
  - Train the EMS team on the use of the new HIPPA forms
  - Submit request for balance of 2010 – 2011 Trauma Grant
  - Update the policy on EMS billing practices
- Issues
  - Recruit additional EMT team members

# MONTHLY RUN RECAP – June, 2011

| Description                     | June |  | YTD  |
|---------------------------------|------|--|------|
| Emergency Runs                  | 51   |  | 248  |
| Non - Emergency Runs            | 15   |  | 60   |
| Total Runs                      | 66   |  | 308  |
|                                 |      |  |      |
| Both Ambulances Dispatched      | 4    |  | 27   |
|                                 |      |  |      |
| Assist from ALS                 | 2    |  | 5    |
| Assist to ALS                   | 2    |  | 5    |
|                                 |      |  |      |
| Average Response Time (minutes) | 7.2  |  | 6.49 |
|                                 |      |  |      |
| To OHMC                         | 42   |  | 188  |
| To Baptist Heber                | 2    |  | 15   |
| To Other Hospitals              | 0    |  | 7    |

# FFB EMS YEARLY TOTALS



# FFB Animal Shelter

Rec'd ACO Canines 1

Rec'd ACO Felines 9

Rec'd Non- ACO Canines 2

Rec'd Non-ACO Felines 7

Adopted Canines 2

Adopted Felines 2

Pet Smart Felines 2

Rescue Canines 3

Rescue Felines 3

Euthan. Canines 1

Euthan. Felines 1

Claimed Canines 0

Claimed Felines 1

Died Canines 0

Died Felines 0

## **At Shelter**

Canines 14

Felines 17

# PUBLIC WORKS

- Per our request the Arkansas Highway Department has agreed to review signage from Fairfield Bay to Cabot. Changes are forthcoming
- FEMA repairs are in the approval cycle. Tasks waiting official approval are:
  - Repair/sealing of cable trough at 911 call center
  - Campground
    - Debris removal
    - Electrical pedestal wiring
    - Campsite repair and leveling
- Raising of Lynn Creek crossing to dam level is outside the scope of repair to 'was condition' that was approved- we are looking at what other options are available
- Considered Stop signs at Riverview and Overlook- will add sign warning of Stop ahead.
- Plans
  - Road bed preparation underway for 2011 paving projects. Should begin paving in July or early August
  - Determine recommendations for striping and initiate bidding process
  - Misc- Trees to trim on Woodlawn- East of Snead, Log Cabin Museum requesting help with cleanup, Chelsea Court turnaround size to be increased, still need to look at damage to Enchanted Peninsula road

# PLANNING & ZONING

- Accomplishments
  - Regular meeting was held on June 23, 2011 with 4 members present
  - Public Hearing on the vacation and abandonment of portions of Graystone Drive that was tabled at the April 2011 meeting was resumed. An e-mail from Robert Zeiler on behalf of BHP Billiton, to Mayor Wellenberger, requesting the application be withdrawn was read into the record. With no other testimony offered, the request to withdraw was approved and the Public Hearing closed.
  - Minutes of May 26, 2011 meeting approved as printed.
  - Approved a replat of Lots 121 and 122 into Lot 121R, Block 5, Lakewood. Owners are Bradley D. Mumford and Lisa Mumford
  - Approved the replat of Lots 388, 389 and 390 into Lot 388R, Block 4, Indian Hills. Owners are Jim and Diane Venable
  - Tabled the discussion on meeting time and day
- Upcoming Issues
  - Meeting time and day
  - Replat reviews

# SENIOR CENTER

- Recent Events: The garage sale made \$65.00 for table rentals
- Upcoming Events: They will schedule a second sale on Oct. 8<sup>th</sup> 2011 and it will be a Christmas in October sale. Watch for more information.
- Issues: None at this time

# CITY CAMPGROUND & PARK

- Accomplishments
  - Rawlins Collerain will prepare a Trails for Life Grant request
  - Evaluated potential 50/50 grant for driving range at Indian Hills, but we were not able to make the location work.
  - Continue to receive positive campground survey results
  - Scouts have received go ahead from the Corps of Engineers to begin planned enhancements to Campground E
- Plans
  - Expect to receive go ahead for courtesy dock.
  - We need to reestablish the city campground and parks committee.

# Economic Development

- Accomplishments
  - Two significant events held on June 22<sup>nd</sup> at Indian Hills
    - We hosted the US Small Business Association and USDA housing development conference from 10 am to noon
      - Surprisingly informative
      - US Congressman Tim Griffin and US Senator Mark Pryor both sent representatives. White River Planning Development District Manager Van Thomas also attended
    - The Van Buren County Economic Development Steering Team meeting focused on strategies and tactics for Fairfield Bay was held from 1-3pm.
      - Follow up one on ones were scheduled and held with a few individuals
      - Inputs will be included in the development of a Van Buren County Economic Development Strategy

# Economic Development

- Accomplishments (continued)
  - Fairfield Bay Community Education Center
    - ASU-Heber Springs and City of Fairfield Bay reached agreement on a Memorandum of Understanding establishing our association
    - Building modification plans established
    - High level business management approach agreed to
  - Conference Center
    - Donation paperwork completed- deed registered June 20th
    - Landscaping and painting of two sides of the building were completed
    - Two additional prospects for a hotel/conference center approach were briefed (4 total)
    - One has brought in team of structural engineer, architects, and construction leads to evaluate building and hotel prospects. Initial feasibility analysis begun.

# Economic Development

- Plans
  - Community Education Center
    - Planning for a Grand Opening on September 6th
    - Initiate building modifications
    - Will begin planning fall schedule- complete identification of instructors
    - Will need to firm up donations and establish a fund raising activity
    - Begin acquisition of furnishings, classroom equipment
  - Prepare to enter into 90 day exclusive agreement on hotel/conference center if it makes sense

# DEPARTMENT OF BUILDING OFFICIAL

- ACCOMPLISHMENTS:
  - Two new home permits have been issued.
  - It looks good that there will be three more new home permits issued in the next couple of months.
  - There are a few residents that have started working at the camp ground, removing rotted logs and relocating them out of the camp area. They are also separating hard wood out and splitting it so that the campers will have wood for burning.
- PLANS:
  - Two ICC certifications.
  - Repairs and clean up at camp ground.
- ISSUES:
  - Grass cutting and general yard maintenance.

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# UNFINISHED BUSINESS

- Deer Hunt
  - Dates set
    - July 16<sup>th</sup> for International Bowhunters Certification Class- at the Senior Center. Begins at 8 AM.
    - August 20<sup>th</sup> for license and proficiency testing
    - September 5<sup>th</sup>- November 11<sup>th</sup> first season
    - January 1<sup>st</sup>- January 31<sup>st</sup> second season
  - Application forms were received
  - Must have a valid Arkansas Hunting license to purchase the special hunt permit on August 20th
- Gas Drilling
  - No new activity in May
- Quarry Burning
  - Notified ADEQ of our plans to conduct fire training exercise program. We will proceed. Initial planned burned date delayed due to burn ban. Attempting to hold on fire department meeting date to maximize training benefit.

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# MAYOR'S REPORT

- Thank you all for attending Economic Development meetings of June 22<sup>nd</sup>. The presenters were very impressed with the Fairfield Bay group.
- It is very frustrating to see our employees do such a good job on cost containment and still fall short- we will be meeting on July 18<sup>th</sup> at 2pm to develop an action plan.
- We negotiated an agreement with Independent Propane which includes all city employees.
- We applied for a reimbursement for snow removal overtime pay (35% of overtime) for declared emergency.
- We apparently have historical Indian Thong Trees in Fairfield Bay- will be authenticated by an organization in Georgia